



**NOTIFICATION TO ATTEND MEETING OF THE PROTOCOL COMMITTEE
TO BE HELD IN THE COUNCIL CHAMBER, CITY HALL, DAME STREET, DUBLIN 2.
ON THURSDAY 25 JUNE 2020 AT 8.00 AM**

AGENDA

THURSDAY 25 JUNE 2020

PAGE

1	Minutes of the meeting held on 28th May and matters arising	3 - 6
2	Review of Standing Orders 2020	7 - 28
3	Sculpture on O'Connell Plinth at City Hall	29 - 52
4	Two vacancies on the Kathleen Clarke Portraits Committee	
5	Internal Dublin City Councillor Group Email	
6	Managers Report	
7	A.O.B.	
8	Proposed date of next meeting: 24th September 2020	



MINUTES OF THE PROTOCOL COMMITTEE MEETING

HELD ON THURSDAY 28 MAY 2020

1 Minutes of the meeting held on 7th May 2020 and matters arising

Order: Agreed.

2 Receptions of the Lord Mayor and Engagements of the Deputy Lord Mayor

Order: Agreed and Recommend to Council

3 Conferences

a) Conferences Attended:

- Cllrs. Christy Burke, Dermot Lacey, Mary Freehill, Colm O'Rourke & Marie Sherlock. AILG Annual Training Conference, "Climate Action – Solving Global Challenges through Local Leadership." Longford Arms Hotel, County Longford. 4th – 5th March 2020.
- Cllr. Danny Byrne. OPR & AILG Training Seminar, "The Role of the Elected Member in making City and County Development Plans." Kilmore Hotel, County Cavan. 13th February 2020.
- Cllr. Donna Cooney. BYCS Bicycle Mayors European Summit, "Cycling, Public Domains, Place Makers, Liveable Cities". Amsterdam, Netherlands. 5th-8th February 2020.

Order: Agreed and recommend to Council

b) Conference Reports received:

- Cllrs. Christy Burke, Dermot Lacey, Mary Freehill, Colm O'Rourke & Marie Sherlock. AILG Annual Training Conference, "Climate Action – Solving Global Challenges through Local Leadership." 4th – 5th March 2020.
- Cllr. Danny Byrne. OPR & AILG Training Seminar, "The Role of the Elected Member in making City and County Development Plans." 13th February 2020.
- Cllr. Donna Cooney. BYCS Bicycle Mayors European Summit, "Cycling, Public Domains, Place Makers, Liveable Cities". 5th-8th February 2020.

Order: Noted

4 **Extension of the loan of the Chain of the Court of Conscience to the Department of Culture, Heritage and the Gaeltacht**

Order: Agreed.

5 **Standards in Public Office Correspondence - Meetings & Proceedings of Local Authorities**

Order: Noted

6 **Lord Mayors proposal to present plaques to Dublin Fire Brigade to acknowledge the work done during Covid-19**

Members acknowledged and commended all the emergency services and employees of Dublin City Council who worked on the frontline during the Covid-19 Pandemic. They were fully supportive of any initiative to recognise the contribution of frontline workers.

Order: Members agreed the Lord Mayors proposal to present plaques to Dublin Fire Brigade.

7 **Europe Day Declaration of Renew Europe Mayors and Regional Ministers**

Order: Members reaffirmed their previous position that the Lord Mayor was entitled to sign the document on his own behalf but that this Committee could not unanimously endorse the declaration or recommend it to Council.

8 **Motion in the Name of Councillor Anne Feeney: "To Develop an online Councillor resource hub for ease of access to SPC Reports; Area Committee Presentations; Council updates; Motions; Events"**

Members were supportive of the need to develop a CRM system to manage Councillors submissions and requests. They also acknowledged the requirement to have an accessible document management and archive facility which would provide access to historical material such as LAP's and Part 8 applications.

The Manager confirmed that substantial progress had been made in procuring a CRM development tender and that upgrades to the Modern.gov system could improve the current document management facility.

Order: Anne Feeney to join the Protocol IT Sub-Group to assist in the development of such systems. Motion agreed.

9 **Media attendance at remote Area Committee and SPC meetings**

The Members agreed that in the interests of democracy and transparency the media should be allowed to view live remote video conferenced Area and SPC meetings. Two options were suggested on how to facilitate this. Firstly, a live stream or webcast of the remote meetings which would be accessible to both the media and public. The second option was that the media could be invited into the remote meeting provided they agreed not to participate in or interrupt proceedings.

Order: It was agreed in principle to provide the media with access to live remote meetings. The Manager will consult with the IS Department to determine how best to facilitate this request giving due consideration to the security and integrity of meetings.

10 **Standing Orders Review**

Members thanked the sub-committee for their hard work over the past several months and acknowledged the difficulty in achieving unanimity with such a document.

It was agreed that if members had suggestions for amendments that they forward them directly to the members of the sub-committee and the Manager within the next two weeks for consideration. A final draft would then be presented at the next meeting of the Protocol Committee with a view to having the new standing orders agreed at the July Council meeting.

Order: In the interim the following motions to amend to Standing Orders were agreed and recommended to Council:

Hour and extension of Meeting

The hour of the Monthly Meeting of the Council shall be at 6.15 p.m. unless otherwise fixed by Statute or by Resolution of the Council or an Order of the Lord Mayor. In the event of an emergency or formal civic event coinciding with a Council Meeting, the Lord Mayor following consultation with Group Leaders may change the time, date and venue of the meeting. The Council shall rise not later than 9.30 p.m.

Webcasting:

It is Council policy to webcast, Monthly, SPC and Area Committee and Remote meetings where possible. Committees should adhere to the Dublin City Council Webcasting Protocol that was agreed by Council on 2nd December 2019. Members of Committees should be reminded of their obligations in this matter.

Remote Meetings:

- I. Committees of the Council may host remote meetings through video conferencing provided they do not make legally binding or statutory decisions. Committees should adhere to the "Remote Meetings Guidelines" as approved by the Protocol Committee on 7th May 2020, when conducting such meetings.
- II. The agenda and minutes of remote meetings should be produced and published to the same extent as physical meetings.
- III. Meetings held remotely should be recorded and published subsequent to the meeting.
- IV. Every reference to quorum contained within the standing orders shall be construed as permitting councillors participating remotely to count towards a quorum when Committees of the Council are hosting remote meetings.

11 **Design options for Councillor Letterheads**

Order: Members agreed that option two was the preferred choice. However, the Irish language text should be given equal prominence with its English translation.

12 **Internal Dublin City Councillor Group Email**

Order: This item was deferred to the next meeting of the Protocol Committee.

13 **Managers Report**

The Manager reported that measures were being put in place to facilitate a social distanced full City Council meeting in the Round Room of the Mansion House on 8th June 2020. Following advice and risk assessments from the Health & Safety Section and the meeting of the Crisis Management Team, Councillors will be briefed and guidelines for the meeting will be issued.

Members were advised that each party should ensure that they have one speaker selected for each item on the agenda.

14 **A.O.B.**

There were no further items raised.

15 **Proposed Date of next meeting 25th June 2020**

Order: Agreed

Councillor Deirdre Heney
Chairperson
Thursday 28 May 2020

Attendance:

Members:

Deirdre Heney (Chairperson)
Racheal Batten
Daithí Doolan
James Geoghegan
Micheal Mac Donncha
Cat O'Driscoll

Members:

Donna Cooney
Anne Feeney
Dermot Lacey
Briege MacOscar
Michael Pidgeon

Members:

Joe Costello
Mannix Flynn
Darcy Lonergan
Naoise O'Muiri
Noeleen Reilly

Officers

Michael Gallagher

Deirdre Ni Raghallaigh



STANDING ORDERS 2020 (Draft)

Standing Order	Contents	Page No
1	Monthly Meeting	2
2-3	Annual Meeting	2
4	Chairing of Annual Meeting	2
5-6	Budget and Special Meetings	2/3
7	Hour and extension of Meeting	3/4
8	Summoning of Meetings	4
9-12	Chairing of meeting	4
13	Quorum	5
14	Order of Business	5
15	Lord Mayor's Business	5
16	Deputations	5/6
17	Confirmation of Minutes	6
18	Questions	6/7
19	Topical Issues	7
20	Speaking by Group	7
21-35	Motions and Amendments	7-11
36	Rules of Debate	11
37	Order in the Chamber	11/12
38	Visitors and Press	12/13
39	Questions, Votes and Divisions	13/14
40	Committees of the Whole House	14
41	Strategic Policy Committees	14-16
42	Corporate Policy Group	17
43	Area Committees	17/18
44	Special Committees	18
45	General Provision - Committees	18/19
46-47	Breviates and Reports	19
48-49	Media Presence	19
50-52	Days and Times of Meetings	19
53-54	Vacancies	20
55	Webcasting of Meetings	20
56	Remote Meetings	20
57-62	Miscellaneous	20/21

DUBLIN CITY COUNCIL: STANDING ORDERS 2020 (Draft)

SECTION 1: MEETINGS OF THE CITY COUNCIL

1. Monthly Meeting

Monthly Meetings of the Council shall be convened for the first Monday in each month, provided that no meeting of the Council shall be convened for a day which is a Public Holiday. Where the first Monday of the month is a Public Holiday, the Monthly Meeting of the Council shall be convened for the following Monday. No meeting of the Council shall be convened during the month of August.

Annual Meeting

- 2.** In an election year, the local authority shall publish a notice of its Annual Meeting on the Dublin City Council website and in at least one newspaper circulating in its administrative area. The notice shall state the date of the annual meeting and, where appropriate, that the first business of the meeting will be the election of the Lord Mayor, and specify the joint bodies and other bodies to which the local authority is entitled to make appointments at that meeting or subsequently. The notice shall be in a form and published within the period prescribed by regulations.
- 3.** In every year in which a local election is held, the Annual Meeting of Dublin City Council shall be held on the **fourteenth** day after the date of the poll. Where the fourteenth day is an excluded day, the meeting shall be held on the next following day which is not an excluded day. In every other year, the annual Meeting shall be held on such day in the month of May or June as Dublin City Council shall, by resolution, appoint or fix by Standing Orders.”

Dublin City Council at a Council Meeting of Dublin City Council held on 17th June 2019 adopted the following resolution ‘That the Annual Meeting of Dublin City Council for the Years 2019 – 2023 inclusive be held on the last Monday of June.

4. Chairing of Annual Meeting

In the case of an Annual Meeting in an election year and until the election of the Lord Mayor at such meeting, the Chair for this period shall be taken by the outgoing Lord Mayor (even if he/she is not a Member of the Council at that time) or in the absence of the Lord Mayor the Chair to be taken by a Member or an employee selected by the meeting for this purpose. Any Member selected to chair an annual meeting under this subparagraph shall not have a second or casting vote and any employee of the local authority if so selected in accordance with this subparagraph shall not have any vote.

Budget and Special Meetings

- 5.** A Local Authority Budget Meeting shall be held during the period prescribed by regulations for that purpose.
- 6.** A Special Meeting of the Council may be convened at any time by the Lord Mayor of his/her own Motion or upon a requisition addressed to him/her and signed by at least **five** Members of the Council. The provisions of paragraph Schedule 10 of the Local Government Act, 2001 shall apply in relation to calling of such meeting.

Excerpt from LG Act 2001, Schedule 10 - Special meetings.

- 6.—(1) *A requisition to have a special meeting of a local authority convened (in this paragraph referred to as a “requisition”) may be made—*
- (a) by the Cathaoirleach,*
 - (b) if the office of Cathaoirleach is vacant, or the Cathaoirleach is unable to act, by the Leas-Chathaoirleach, or*
 - (c) by the Cathaoirleach on foot of a request presented to him or her by any 5 members.*
- (2) Where the Cathaoirleach refuses or neglects to act on foot of a request referred to in subparagraph (1)(c) within 7 days of it being presented to him or her, the members making the request may convene the meeting in accordance with this paragraph.*
- (3) A requisition shall be made in writing and be delivered by the Cathaoirleach, the Leas-Chathaoirleach or in a case where subparagraph (2) applies by the members making the requisition, as the case may be, to the meetings administrator.*
- (4) A requisition shall be signed by the person or persons making it, as the case may be, and shall—*
- (a) contain as an agenda a statement of the business which it is proposed to transact at the meeting, and*
 - (b) specify a day, (other than an excluded day), which is not less than 3 clear days after the day on which it is received [2001.] Local Government Act, 2001. [No. 37.] by the meetings administrator, for the holding of the meeting.*
- (5) On receipt of a requisition, the meetings administrator shall, unless it is a case to which subparagraph (6) applies, issue a notification under paragraph 7 and give public notice under paragraph 8 for the special meeting required by the requisition.*
- (6) Where—*
- (a) a requisition under subparagraph (1)(c) specifies a day for the holding of a special meeting, and*
 - (b) an ordinary meeting of the local authority is to be held on a day within the period of 10 days after the day on which the meetings administrator receives the requisition, the business stated in the requisition shall be considered at that ordinary meeting and the special meeting shall not be convened.*

“excluded day” means a day which is a Saturday, Sunday or public holiday (within the meaning given by the Organisation of Working Time Act, 1997) or any other day on which the principal offices of the local authority concerned are closed;

Should the Lord Mayor refuse to act upon a requisition (referred to in Standing Order No. 6) or neglect to do so within a week, a Special Meeting for the purpose defined in it, may be convened by **five** or more Members of the Council. The provisions of paragraph 6 Schedule 10 of the Local Government Act, 2001 shall apply in relation to calling of such meeting.

7. Hour and extension of Meeting

- I. The hour of the Monthly Meeting of the Council shall be at 6.15 p.m. unless otherwise fixed by Statute or by Resolution of the Council or an Order of the Lord Mayor. In the event of a national emergency or formal civic event coinciding with a Council Meeting, the Lord Mayor following consultation with Group Leaders may change the time, date and venue of the meeting. The Council shall rise not later than 9.30 p.m.

- II. No later than 9.15pm, the Lord Mayor or any Member of the City Council may ask the meeting to approve an extension of the meeting for a length of time to be specified by him/her. A majority of those present may approve this request but only business on the Agenda not requiring approval of a specific number of Councillors can be put unless that specified number is present. When the whole of the business set down for a meeting of the Council has been transacted, the Meeting thereupon ends without any question from the Chair.
- III. Should the time of the meeting be changed all timings in standing orders will be adjusted accordingly.

8. Summoning of Meetings

- I. A notification to attend a meeting, other than a local authority budget meeting shall (a) be circulated electronically to each member of the Council, (b) specifying the place, date and time of the meeting, and (c) give not less than three clear days' notice. The 3 clear days shall only exclude (i) normal day for receipt of the notice, and (ii) the day of the meeting. A notification shall include or be accompanied by an Agenda listing the business to be transacted at the meeting. The Agenda shall also be published on Dublin City Council's website prior to the meeting. Except for Emergency Motions no business shall be transacted at a meeting other than that specified in the Agenda, which relates to the meeting or business required by the Act, or otherwise by law to be transacted at the meeting.
- II. An Agenda which has been sent may be altered (whether by way of addition, deletion or otherwise) if an Agenda specifying the alteration is circulated to each member not less than three clear days before the day on which the meeting is to be held. In the case of a Special Meeting convened by requisition under Standing Order 6, a copy of the requisition shall be sent with the notification.
- III. A copy of the Agenda shall be published on the website one day (24 hours) after the release of the Agenda to City Council Members

Chairing of Meetings

9. The Chair shall be taken at a Meeting of the Council within twenty minutes after the time appointed for such Meeting by the Lord Mayor or in his/her absence by the Deputy Lord Mayor or otherwise by a Member called thereto by general agreement or chosen by vote of the members present. This applies to Area and SPCs also.
10. The Chair being taken, the Roll of Members shall be recorded electronically. When it appears that no fewer than seventeen Members are in attendance, the Council shall proceed with the business. Whenever a meeting of the local authority is abandoned owing to failure to obtain a quorum, the names of those present at the time and place appointed for such meeting shall be recorded by the meetings administrator. They shall for all purposes be deemed to have attended a duly constituted meeting.
11. When, for any reason, the Lord Mayor has occasion to vacate the Chair at a meeting of the Council, the Chair shall be taken by the Deputy Lord Mayor or in his/her absence, by a Member called thereto by the Lord Mayor with the leave of the Council.
12. The Lord Mayor shall be entitled to attend and vote at every Committee of the Council.

13. Quorum

The Quorum for the City Council is 17. (See sections 41 and 43 for SPC and Area Committees.) The names of the Members in attendance at the meeting shall be recorded in the Minutes of the Council. A Meeting immediately and automatically adjourns the uncompleted business to the next Meeting of the Council. However, if the next meeting is a Special one, the business before it automatically drops.

14. Order of Business

The Order of Business at all Monthly meetings other than Annual Meetings, Budget Meetings or Special Meetings shall be as follows:

Part 1 - Introductory consisting of: 1) Lord Mayor's Business

(2) Deputations (if any)

(3) Minutes of the Meeting

(4) Questions to the Chief Executive

(5) Correspondence

Part 2 - Governance Issues consisting of statutory business in relation to:

(1) Vacancies

(2) Planning Matters, Disposals of Property, Records of Protected Structures

(3) Making of Byelaws, Road Closures, Rights of way

(4) Adoption of Policy

(5) Management reports

Part 3 - Breviates and Policy:

In addition to listing of Breviates of Area, SPC, JPC and Protocol Committee meetings, this Section shall deal with the monitoring/oversight role of Dublin City Council in relation to Strategic Policy matters and matters of citywide importance and interest.

Part 4 - Topical Issue and Motions on Notice

15. Lord Mayor's Business

The Lord Mayor of the day may bring up items under Lord Mayor's Business as (s)he deems appropriate. Policy Items under Lord Mayor's business cannot be voted on unless an accompanying report is listed on the agenda.

16. Deputations

- I. The Council or other committees may by resolution decide to receive a deputation. Subject to the direction of the chair, two persons may speak on behalf of the deputation for not more than **ten minutes in total**, unless permitted by the Chair.
- II. Request for a deputation to be heard by the Council shall not be considered unless the subject matter to be raised be notified in writing on the motion of a member of the Council, or direct application by the body concerned, sent to the meetings administrator at least nine clear days before the date of the meeting.
- III. The deputation may only be questioned by members of the Council but shall not be entitled to ask questions. When the members of a deputation have addressed the meeting, they shall withdraw from the meeting.

- IV. Committees may by resolution limit the number of deputation or presentations at a given meeting.

17. Confirmation of Minutes

- I. Minutes of the proceedings of a meeting of the local authority shall be drawn up by the Meetings Administrator or assigned official to the Committee.

- II. The Minutes shall include:-

- the date, place and time of the meeting,
- the names of the members present at the meeting,
- the names of the senior employees of the local authority present at the meeting,
- reference to any report submitted to the members at the meeting,
- where there is a vote, the number and names of members voting for and against the motion and of those abstaining or absent,
- particulars of all resolutions passed at the meeting,
- such other matters considered appropriate by the Meetings Administrator.

- III. A copy of the minutes of a meeting shall be made available electronically to each member of the local authority and published on the City Council's website. Minutes of a meeting shall be submitted for confirmation as an accurate record at the next following ordinary meeting, where practicable, or where not, at the next following meeting and recorded in the minutes of that meeting. **The publication of draft minutes prior to their confirmation is permitted.**

- IV. When confirmed with or without amendment, the minutes of a meeting shall be signed by the person chairing the meeting they were submitted to for confirmation and any minutes claiming to be so signed shall be received in evidence without proof. When the question that they be confirmed is put from the Chair, a Member may object to any part thereof as not being an accurate record and upon a motion any question of altering the record shall be determined by the Council by majority vote of those members who were present at the appropriate meeting; provided that no entry shall be made in the Minutes of any protest other than a record of dissent, save in the form of a motion or an amendment.

- V. A copy of the minutes when confirmed in accordance with this Standing Order shall be available on the City Council website or at the principal offices of the local authority and any person may inspect and make a copy of, or abstract from, the minutes during the usual office hours of the authority.

18. Questions

- I. Questions submitted should relate to matters of administration of the City Council for which the Dublin City Chief Executive is responsible, must have the purpose of eliciting information, elucidating matters of fact or policy be brief and contain no argument or personal imputation and cover a single topic or geographical location.

- II. Questions to the Dublin Chief Executive must be forwarded electronically and must reach him/her or his/her authorised officer not later than eleven working days (including Saturdays, the day of the meeting & Public Holidays but not Sundays) preceding that on which they are to be asked. No member shall be entitled to table more than four questions at any Monthly meeting.

- III. Questions submitted to the monthly City Council meeting may relate to a citywide or a local issue. Questions submitted to an Area Committee Meeting may relate to a citywide issue or a local issue of that administrative area only. No questions are submitted to Strategic Policy Committees or other committees.
- IV. The questions shall be answered without debate and supplementary questions shall not be put.
- V. In the interest of transparency, all questions and answers will be included on the agenda and minutes of meetings. Questions containing sensitive, personal details of individuals (name & address, health status etc) will have these aspects included "as details supplied". On all other questions, a Councillor may only request that a "street name/specific location" be submitted as "details supplied". The rest of the question and response will be included in full on the agenda and in the minutes of the meeting.

19. Topical Issues

- I. Discussion under this item to be of 35 minutes' duration maximum and cannot be extended under any other Standing Order. Members and Committees of the Council are permitted to submit items for consideration. Items must be submitted to the Meetings Administrator by 3.00pm on the day of the monthly meeting (or 3 hours before commencement of meeting) and listed in the order they are received. Each item to be a heading only (a word or phrase consisting of not more than 6 words). No item to be listed more than once. List to be circulated to all Members by 4pm. Names of the submitting Member(s) will not be included on the List.
- II. **A vote on the topical issues will be taken under Lord Mayors Business, starting at Item 1 on the List.** A two-thirds majority of the Members present in the Chamber at the time of voting must vote in favour for an Item to be approved for discussion. Each Item will be voted on until one achieves the required majority. All other Items on the list will then fall. **If no item secures the two-thirds majority, then the meeting will continue with the business on the Agenda and no discussion takes place.**

20. Speaking by Group

- I. If an Item is approved for discussion, the Lord Mayor will call on each Group Leader in order of their representation on the Council to speak for a maximum of 2 minutes each. A Group Leader may nominate another member of their Group to speak or may waive their time slot in favour of another Group
- II. A Group must consist of a minimum of three councillors or two Councillor if they are a recognised political party. For the purposes of this Standing Order, all independent councillors or those who are the sole representatives on the Council of a political party should indicate to the Chief Executive's Office which Group Leader (if any) represents them. When all Group Leaders who wish to have spoken, then the discussion will be thrown open to the floor, with one-minute speaking time being allotted to each Speaker taken in the order they had indicated to the Lord Mayor. No speaker may speak more than once.

21. Motions and Amendments

- I. A motion is a formal proposal by a member that the Council, or the specified committee take certain action. Generally, a motion should be phrased in a way to take an action or express an opinion "Calls on the Minister...." that the Council

agrees the following” “that this Council expresses support for...” A motion cannot be phrased as a question.

- II. Subject to the provisions of Standing Order Number 34, a Member wishing to have business considered at the monthly meeting of the City Council shall do so by way of Motion.

22. Submission of Motions

The motion must be submitted electronically and must reach the Chief Executive or his/her authorised officer no later than eleven working days (including Saturdays, the day of the meeting & Public Holidays but not Sundays) preceding the meeting at which it is to be proposed. Such Notice of Motion shall be recorded in the strict order of receipt and shall appear on the Notice Paper in that order. No Member shall be permitted to have more than one Motion on the Agenda for any one Council or SPC meeting (with the exception of motions in relation to submissions for Local Area Plans, Strategic Development Zones or City Development Plans when no limit will apply to the number of possible motions).

23. Substitution of Motion

When a Member has submitted a motion which has appeared on a Notice Paper for a monthly meeting and that motion has not been reached, that Member shall be entitled to substitute the motion with another to appear in the same order on the Notice Paper for the next monthly meeting by the deadline for the receipt of motions for the next monthly meeting of the Council).

24. Deferral of Motion

When a Member has submitted a motion which appears on a Notice Paper for a monthly meeting and that Member wishes to defer that motion to the following Months' Notice Paper without loss of place/position on the Notice Paper, the Member must notify the Lord Mayor or meetings administrator in writing or by email either before or during the meeting at which the motion is due to be taken, whether the Member is present at the meeting or not. The Lord Mayor will inform the meeting when the motion is reached on the Notice Paper that the motion is deferred. A motion may be deferred only once, except in exceptional circumstances (e.g. illness, bereavement etc.).

25. Withdrawal of Motion

A Motion, notice of which stands in the Notice Paper and which has been proposed and seconded, may be withdrawn only on leave obtained from a majority of the Council present at the Meeting. A Motion may be proposed either by the Member in whose name it stands, or, if he/she be absent, by any Member, authorised by him/her in writing to propose it on his/her behalf but, unless so proposed it drops, (unless it has been deferred under Standing Order No 24), and shall not again be set down in the Notice Paper except upon fresh notice.

26. Duplication of Motions

A Member who has submitted a motion for consideration by a Committee shall not be entitled to table a motion in similar terms for consideration by the City Council or another **Committee of the City Council** and the converse shall also apply except in exceptional circumstances.

27. Motion to Adjourn Council Meeting

A Motion for adjournment of a Council meeting may be made by any Member at any time and shall be determined without amendment and without debate, except that the mover of the Motion of adjournment and the mover of a Motion immediately affected by it, may each address the Council for not more than three minutes on the question of adjournment; and when the Motion for adjournment is adopted, the Meeting will stand adjourned to a day then named. Attendance at an ordinary meeting when adjourned is accounted only once for expenses purposes. When an Ordinary Meeting or Annual Meeting is adjourned sine die (No date named for resumption), the uncompleted business shall be set down for the next occurring Ordinary Meeting. A Special Meeting may be adjourned from time to time until its business is concluded.

28. Motion to Adopt a Report

Motion to adopt a Report of a Committee or to sanction any proceeding or recommendation of a Committee may be proposed by the Chairperson of such Committee, or, in his/her stead, by any Member of the Council.

29. Motion to Proceed to next Business

A Member who has not contributed to the debate on a Motion or proposed Amendments thereto may move “that the Council proceed to the next business”. Such a Motion may be made only after the Motion under discussion has been proposed and seconded and **requires a majority of those present to affirm**. When made it shall be determined without Amendment or debate; and if it be affirmed, the business interrupted by such Motion shall not be proceeded with further at that Meeting. The Motion to proceed to next business shall not be made more than once during the debate on any question.

30. Motion to Rescind a Resolution of the Council

- I. A Motion to rescind or amend a Resolution of the Council can only be made on notice, inserted in the Notice Paper. Such notice shall specify the Resolution to be rescinded or amended, and furnish the terms of the Motion to be made. No Motion to rescind any Resolution of the Council within six months of the date of its adoption, shall be in order unless the notice is signed by not less than **fifteen** Members of the Council and at least not less than one half of the total number of members of the Council vote in favour. **This Standing Order dealing with rescinding a resolution cannot be suspended.**
- II. **A resolution shall not be rescinded where the original resolution has been acted upon so as to involve the Council in a legal obligation or commitment. Subject to this any matter decided by the local authority by motion on notice or on the report of a committee shall not be re-opened within 6 months.**

31. Motion to put the question

Unless the Council is exercising a Reserved Function, after a debate on a Motion has continued for not less than half an hour, a Member who has not contributed to the debate may ask leave to move “that the question be now put,”. If such leave be given by the assent of not fewer than five Members the Motion “that the question be now put” shall be forthwith put to the Council for decision. If it be affirmed, the mover of the original Motion may speak for not more than two minutes. **The Manager will also be provided with an opportunity to reply to the issues raised within the debate** after which any question or questions then before

the Meeting shall be forthwith put to the Council. A Motion “that the question be now put” shall not be moved more than once during the debate on any question unless that debate has continued for at least half-an-hour since a previous similar Motion was moved.

32. Motion to amend

- I. The proposer of an Amendment not printed in the Notice Paper, and not in common form, shall, deliver a signed copy to the Chair and to every Member present on an agreed standard form. It is the responsibility of the proposer of the amendment to circulate printed copy to all attendees and officials
- II. A Motion or an Amendment, when not seconded, drops.
- III. An Amendment, which has been proposed and seconded, may be withdrawn only on leave obtained from a majority of the Council present at the meeting.
- IV. Each amendment shall be put separately to the Council in the order in which they have been handed to the Lord Mayor. When an amendment(s) is agreed/approved by the City Council, the original motion/report as amended shall then be put by the Chair as a substantive Motion. An Amendment shall not be in order if it is equivalent to a direct negative or if it is not in fact an Amendment of the substantive motion it purports to amend.

33. Relisting a Motion

A motion which is still under discussion and has not been put by 9.30pm (or at the end of any meeting which has been extended by agreement), that motion shall be re-listed for the next meeting in the same order/position on the agenda

34. Emergency Motions

- I. An Emergency Motion is one that due to its seriousness gives rise to an unexpected, urgent and/or potentially dangerous situation requiring immediate action of Council. The proposer of such a motion must in submitting the motion outline clearly why an emergency situation exists and why the motion cannot be dealt with by way of motion to the City Council or to an Area Committee as already provided for. **Emergency motions may be submitted to the City Council and Area Committees only.**
- II. Emergency Motions must be submitted to the Chief Executive’s Secretariat and Lord Mayor by 3pm on the day of the monthly City Council meeting, unless related to an issue that has arisen after 3pm on the day in question (or 3 hours before alternate time).
- III. The Council may appoint a Committee representative of the Council to adjudicate on emergency motions submitted and determine in conjunction with the Lord Mayor as to whether or not they will be put before the City Council for consideration. In the absence of such Committee representative, the Lord Mayor will make such determination in accordance with Standing Orders.
- IV. Emergency Motions, which have been passed by the Lord Mayor to be put before the City Council, will be circulated to all Councillors by email prior to the City Council meeting.
- V. Emergency Motions will be dealt with at 8.30pm or the earliest possible time thereafter following completion of the business underway at that time. If the

section of the Agenda for the City Council meeting dealing with motions has not been reached by 8.30pm, the order of business shall be suspended or the earliest possible time thereafter. The Lord Mayor will ascertain the City Council's decision in relation to the suspension of Standing Orders to take/not to take Emergency motions with or without debate.

- VI. If an emergency motion is not approved by $\frac{3}{4}$ of councillors present (not comprising less than on half of all members of the authority) the motion falls.
- VII. When the Emergency Motions have been dealt with (or at 8.30pm if there are no Emergency Motions), the 1st and 2nd motions on the Agenda shall be taken. When the first two motions on the agenda have been dealt with, the City Council will, unless it decides otherwise, revert to the agenda items in the order in which they are listed. At 9pm, if the motions have not been dealt with, the City Council shall revert back to the Agenda, and continue the agenda business in the order in which the items are listed.

35. Report of Chief Executive on Motions and Amendments

The Chief Executive may give a brief report to the Members on the motion, being taken with or without debate, before it is put for decision. Where the Chief Executive or his/her delegate does so, one proposer will be allowed an opportunity to respond.

36. Rules of Debate

- I. The mover of a Motion shall address the Council for no more than three minutes. The Lord Mayor will then call on each Group Leader in order of their representation on the Council to speak for a maximum of 2 minutes each. A Group Leader may nominate another member of their Group to speak or may waive their time slot in favour of another Group. Other speakers including the mover of an Amendment shall be limited to one minute. A Member may speak once upon any Motion except a Motion which is to be put without debate.
- II. The proposer of a Motion has the right to speak for a period not exceeding two minutes in reply to the debate and when he/she replies, the debate on the Motion is closed.
- III. A Member, while speaking, shall address himself/herself only to the Chair.
- IV. **A Member may stand, if they so wish, while addressing the Chair.**
- V. A Member speaking shall not be interrupted, except upon a question of order, but he/she may give way to a Member desiring to make a personal explanation.
- VI. A Member referring by name to any Member shall speak of him/her by his/her municipal title.
- VII. No Member shall address the Chair unless from his/her place at one of the seats reserved to the use of Members.

37. Order in the Chamber

- I. While a meeting is in progress, a Member may stand to make a point of order and should address the Chair once called upon. Other Members should remain seated unless he/she rises to address the Chair upon the question of order.

- II. The Lord Mayor/Chair is the sole judge of order and conduct in the Council, and has authority to suppress disorder and enforce prompt obedience to his/her ruling.
- III. Whenever any Member's conduct is considered by the Lord Mayor/Chair to be disorderly, he/she is named by the Lord Mayor/Chair immediately after the commission of the offence of disregarding the authority of the Chair.
- IV. The Lord Mayor/Chair may order a Member whose conduct is disorderly to immediately withdraw from the Council Chamber for up to half an hour. The said Member may resume his/her seat at the expiration of that time. Members ordered to withdraw in pursuance of this Standing Order shall forthwith withdraw from the Council Chamber.
- V. The Lord Mayor **may** then forthwith put the question on his/her own Motion - no Amendment, adjournment or debate being allowed - "That(naming the Member) shall withdraw from the Council for the remainder of the meeting." The motion, if seconded, shall be put to the Members and if agreed, the named Member **shall not return to the Chamber** for the remainder of the meeting. The motion shall be recorded in the minutes of that meeting. If the motion is not seconded, it falls **and the Member may resume his/her seat at the expiration of the exclusion time**. If the motion is seconded but not agreed by a majority of the Members present, then the motion falls and the named Member may return to the Chamber **at the expiration of the exclusion time** unless the Lord Mayor chooses to adjourn the meeting.
- VI. In the case of serious disorder as determined by the Lord Mayor, he/she may, without a motion/question being put, adjourn or suspend the Meeting for a time to be decided by him/her. If a Member is suspended under this Standing Order, financial sanctions under Part 7 of the Local Government Act 2014 may be invoked by resolution of the Council.
- VII. Any employee of the Dublin City Council in attendance at a Meeting of the Council shall answer any question put to him/her by the Chairperson, arising out of business then before the Council. He/she may claim the right to refuse to answer the question on the grounds that the answer might incriminate him/her, might be a breach of confidence or might involve him/her as a defendant in Court Proceedings.
- VIII. The ring tones on mobile phone shall be silenced and no voice calls shall be taken at meetings of the City Council or Committees. No pictures, recording or videoing shall take place by Members during committees.

38. Visitors and Press

The right of the public and representatives of the media to attend Council meetings is subject to the following:

- I. If Council is of opinion that the absence of members of the public and representatives of the media from the whole or part of a particular meeting is desirable then, the Council may, by resolution, in respect of which, at least one-half of the total number of members vote in favour, decide to meet in committee for the whole or part of the meeting concerned. The resolution in this instance shall indicate in a general way the reasons for the resolution and those reasons shall be recorded in the minutes of the meeting.

- II. Members of the public and representatives of the media will occupy the parts of the Meeting Room allotted to their use. The public shall be admitted subject to the following arrangements:
- III. Visitors shall be admitted only upon authorisation issued by the Members and subject to accommodation being available. Every Member is entitled to apply to Chief Executive's Department for a visitor's pass for Council and other meetings. These passes will be issued on a first come first served basis.
- IV. Members have an obligation for the behaviour of guests signed in. A Member who's guest does not comply with the conditions above will lose the ability to authorise guests for any meeting for a period of up to 4 months.
- V. After a quarter of an hour from the beginning of a Council Meeting and if the Visitors' Gallery is not fully occupied further visitors may be admitted upon passes from Members of the Council.
- VI. Members of the public shall be seated and maintain silence and observe any directions given by the Chair or by any employee in attendance upon the Council. Such employees of Dublin City Council are responsible for the execution of all measures necessary for the maintenance of order and decorum in and about the Chamber. The display of flags, posters, placards and slogans is not allowed in City Hall during meetings of the City Council. Recording of meetings on phones or other devices is not permitted.
- VII. If a member of the public interrupts a meeting at any time or endeavours, without the permission of the Council, to address a Meeting, the Chair shall warn him/her and if the interruption continues shall order that person's removal.
- VIII. In the case of a general disturbance in any part of the Meeting Room open to the public, the Chair shall order that part to be cleared.

39. Questions, Votes and Divisions

- I. Every question shall be recorded electronically on the Electronic Voting System or determined by a show of hands. If recorded electronically, the result shall be declared immediately upon completion of the vote and the details to be included in the minutes of each meeting. If five members request a division/roll-call vote, the names for and against the motion or amendment recorded electronically on the Electronic Voting System and inserted in or attached to the Minutes. A roll call vote may be included if the electronic voting system is not operating. The names of those abstaining (if any) to be also recorded in the Minutes. Once the Votes is underway no further discussion can take place.
- II. Where the Chair has not formally declared the result of a vote, or is in doubt as to whether his/her declaration is right or wrong, he/she is entitled if he/she thinks fit to take a second vote on the matter, especially if he/she considers that through some misunderstanding the first vote did not properly represent the sense of the meeting at that time.
- III. Each member present at a meeting of the Council shall have a vote unless prohibited by any enactment.
- IV. Without prejudice to any enactment or other provisions of these Standing Orders requiring either the presence of a specified number or proportion of the members or that a specified number or proportion should vote in favour for the doing of any particular act, all acts of the Council which are reserved functions or questions

duly coming or arising before a meeting of the Council shall be determined – (a) by a majority of the members present and voting or (b) where there is an equality of votes, by a second or casting vote of the person chairing the meeting (which person shall have and may choose to exercise such a vote).

40. Committees of the Whole House

- I. The Committee of the Whole House shall be composed of all the Members of the Council, seventeen constituting a quorum, and it shall transact such business as is from time to time committed to it by the Lord Mayor or by Order of the Council.
- II. In the absence of the Lord Mayor or Deputy Lord Mayor, the Member upon whose Motion any business is referred by the Council to the Committee of the Whole House, shall act as Chairperson of the Committee while such business is under its consideration, but any other Member may be called to the Chair by Motion.
- III. The first meeting of a Committee of the Whole House to deal with any matter, shall be convened at the instance of the Lord Mayor, and the Committee itself shall determine adjournments and further meetings.

41. Strategic Policy Committees

I. Membership and Quorum

The title and total membership each Strategic Policy Committee of the council shall be:

Title	Members	Quorum(majority Councillors)
Arts, Culture, Leisure and Community	21	7
Climate Change, Environment &Energy	15	5
Economic Development & Enterprise	15	5
Finance	18	6
Housing	24	8
Planning & Urban Form	15	5
Traffic & Transport	18	6

The Strategic Policy Committees shall be appointed as soon as possible after a Local Election and the members shall hold office for the period of the life of the Council. One third of the total membership of each SPC shall constitute a quorum, the majority of whom shall be members of the City Council.

Every Member of the Council shall be a member of one of the Strategic Policy Committees and shall not be a member of more than two Committees. Members of SPCs shall not be entitled to nominate a voting substitute to attend meetings in their place.

Conflict of Interest: Each Sectoral Member of a Strategic Policy Committee must complete and return a Declaration of Interests form upon being nominated to the SPC.

II. Chair of Committees

The Council shall appoint a Chairperson to each of the Strategic Policy Committees from among the members of the Council to hold office for a minimum period of three years which may be renewed by the Council and subsequent

Chairpersons shall be appointed from among the existing Councillor Members of the Strategic Policy Committee.

The Chairpersons and Council Members of the Strategic Policy Committees shall reflect the proportionality and the distribution of elected representation on the City Council; in default of agreement, the Chairpersons and Council Members of the Strategic Policy Committees shall be appointed by the formation of groups pursuant to paragraph 18 of Schedule. 10 of the Local Government Act, 2001.

III. Non-Members

Any member of the Council may attend and speak at a meeting of a Strategic Policy Committee. The right to vote upon any item of business at a Strategic Policy Committee meeting is confined to members of that Strategic Policy Committee.

IV. Agenda & Reports

With regards the issuing of Agenda and Reports the following procedure should be adhered to:

- A soft copy of the Agenda and Reports to be issued to the members of each SPC and other Council Members five (5) clear days in advance of its meeting.
- A copy of the Agenda shall be available to the media and Members of the Oireachtas one day (24 hours) after the release of the Agenda to City Council Members/SPC Members.

V. Functions/areas of responsibility of each SPC (to be confirmed at September meeting)

(1) ARTS, CULTURE, Recreation & LESIURE AND SPC

Archives & Libraries, Commemorations, Arts, Culture, Events & Festivals, Galleries & Museums, Irish Language, Music, Parks Open Spaces & Natural Environment, School Meals, Sports and Recreation Centres, Sports Development,

(2) ECONOMIC DEVELOPMENT AND ENTERPRISE SPC

Economic, Local Economic Community Partnership, Local Enterprise Office, Development & Enterprise Support, Tourism, Markets, International Relations, Smart Cities

(3) Climate Action Environment and Energy SPC

Air/ Water (Raw) Quality, Casual Trading & Street Performers, Climate Change, Control of Horses and Dogs, Environmental Protection, Environmental Sustainability, Waste Management, Surface Water Drainage, Flood Protection Litter Management.

(4) HOUSING SPC

Housing Policy, Homelessness, Housing Delivery, Affordable and Cost Rental Housing, Housing and Disability, Housing Maintenance & Estate Management, Refugees, Traveller Accommodation Programmes, Housing Welfare.

(5) FINANCE SPC

Budget – Capital & Revenue, Local Property Tax, Motor Tax, Procurement, Rates, Risk Management.

(6) PLANNING AND URBAN FORM SPC

Archaeology, Building Control, Conservation, Development Management, Heritage, Forward Planning, Planning Services, Property Management, Regional Planning Guidelines, Strategic Projects, Urban Renewal.

(7) TRAFFIC AND TRANSPORT SPC

Commercial & Goods Movement, Cycling, Environmental Traffic Planning, Facilitation of Public Transport, Fleet Management, Parking Control and Enforcement, Pedestrian Facilities, Roads and Road Safety, School Wardens, Taxi Ranks, Traffic Control and Management, Public Lighting.

- VI.** Each Strategic Policy Committee shall meet at least four times a year, to deal with the business assigned to it. Attendance at meetings of Strategic Policy Committee is required by each member of that Committee. An external member will cease to be a member of the Committee being absent from three consecutive committee meetings. An absence which has been excused by the Committee for a valid reason will not count in determining three consecutive meetings.

VII. Motions

Each Member of a Strategic Policy Committee or any member of the City Council not a member of that Strategic Policy Committee may submit one Motion eleven clear days (including Saturdays, the day of the meeting & Public Holidays but not Sundays) in advance of an SPC Meeting. The motion must be strategic and related to that committee only and not refer to individual cases or operational issues. **Emergency motions may not be submitted to an SPC.**

Any Motion submitted must refer to an issue of significant importance or relevance to the work of the Strategic Policy Committee. Any motions submitted to be agreed by the Chair of that Strategic Policy Committee before inclusion on the Agenda. Questions for reply may not be submitted to Strategic Policy Committees Meetings.

A motion agreed by the SPC to be recommended to Council should be noted on the breviat and included on the Council agenda and dealt with in turn. A committee may not have more than one motion on the agenda at any one time but that committee may agree to replace their motion on the agenda with another that they are referring to the City Council.

The Chair of the SPC will rule on the admissibility of motions to the SPC. Any Member of the Council may attend and speak a meeting of an SPC but not vote.

VIII. Non-Attendance of members at SPC meetings

Should any of the PPN or sectoral member not attend for 3 meetings or more without cause the nominating body will be asked to replace the member concerned or as an organisation to step down from the SPC to facilitate the member being replaced.

IX. Subcommittees

An SPC or Area Committee may set up a sub-committee or working group. At the outset this group should list members, function and expected duration of the group. All SPC subgroups should be signed off by the Corporate Policy Group to ensure there is not overlap in functions between SPCs. The subgroup or working group should report back to the relevant SPC for and decisions taken included in the Breviate of the SPC.

42. Corporate Policy Group

- I. The Lord Mayor and the Chairpersons of the Strategic Policy Committees shall form the Corporate Policy Group, which shall meet as often as required under the Chairpersonship of the Lord Mayor and shall provide a forum for discussion of policy affecting the whole Council and shall report to Council.
- II. Each member of the Corporate Policy Group is required to attend 80% (rounded down to the nearest whole number) of the Corporate Policy Group meetings, which they were eligible to attend, from September to July of the following year. Each September, the Meetings Administrator will submit a report to the Protocol Committee, which will include the attendance record of the Corporate Policy Group for the preceding year.
- III. Should the attendance record of any member of the Corporate Policy Group fail to meet the required number of meetings attended, the Protocol Committee will decide on appropriate action to be taken.
- IV. This action may include a recommendation to Council for the removal of a Councillor as chair of their respective Strategic Policy Committee. Upon request, the Corporate Policy Group may excuse absences by one of their members. Such excused absences to be treated as attendance for the purposes of calculation of the attendance rate of the individual.

43. AREA COMMITTEES

The City of Dublin shall be divided into five Area Committees made up of the following Local Electoral Areas June 2019:

Area	Local Electoral Areas	Members	Quorum
Central	Cabra-Glasnevin North Inner City	14	5
South Central	Ballyfermot Drimnagh South West Inner City	10	4
South East	Kimmage Rathmines South East Inner City Pembroke	16	5
North Central	Clontarf Donaghmede Artane-Whitehall	17	6
North West	Ballymun Finglas	6	3

I. Charing Area Committees

Each Area Committee shall at the first meeting held after the 1st day of July in each year (other than an election year), appoint a Chairperson and Vice-Chairperson to hold office until the first meeting held after the 1st day of July in the following year. In years other than municipal election years, only Members of Area Committees who have attended 60 per cent of the Area Committee meetings in the previous 12 -month period which they were eligible to attend, may be appointed as Chairperson or Vice-Chairperson of that committee. This standing order shall not apply to the absence of a member where such absence has been excused for valid reason by the committee.

II. Attendance at Area Committees

Any Member of the Council may attend and speak at a meeting of an Area Committee. The right to vote upon any questions arising at an Area Committee meeting is confined to Members of that Area Committee. A Member of the Council who is not a Member of the Area Committee may put down and move **one Motion** but may not vote on that motion or other items on the area agenda.

III. Motions and questions

No Member of an Area Committee shall be permitted to have more than 5 Motions (including adjourned Motions) on the Agenda for any one meeting. However, subject to Area Manager's agreement, Members may substitute motions for questions, subject to a maximum of 11 between the two. The use of 'details supplied' (subject to restriction in section 18.v) is permitted in questions at the request of the submitting Councillor but is not allowed in motions. **A Member may submit one question or motion to an Area Committee other than their own.**

A motion agreed by an Area Committee to be recommended to Council should be noted on the breviat and included on the Council agenda and dealt with in turn. A committee may not have more than one motion on the agenda at any one time but that committee may agree to replace their motion on the agenda with another that they are referring to the City Council.

IV. Quorum

The quorum for an Area Committee Meeting shall be the membership of that committee divided by four, rounded up and add one, subject to such quorum being not less than three members.

V. Issue of agenda for Area Committee Meetings

A soft copy of the Agenda and Reports to be issued electronically not less than three clear days in advance of its meeting.

44. Special Committees

- I. The Council may appoint a Special Committee for a specific purpose. When appointing such a committee, it shall at the same time determine the number and names of members to constitute such a Special Committee and shall also fix the quorum and duration that the committee should sit. The term of office of a Special Committee shall not exceed one year or such lesser period as the Council may determine when appointing the Special Committee. All Special Committees shall cease at the end of every Council
- II. Every Special Committee at its first meeting shall appoint a Chairperson and Vice-Chairperson from its members and, where practical, fix the day and the hour of future meetings.

45. General Provisions Relating To Committees

- I. In general, provisions relating to the conduct of business at City Council meetings applies to meetings of all other committees of the Council unless regulated by a Standing Order specific to that committee. The title 'Chairperson' being substituted for the title 'Lord Mayor'
- II. The proceedings of every committee shall be minuted. Draft minutes of each committee meeting shall be prepared and submitted for confirmation at the next meeting of the committee. Copies of the draft minutes shall be circulated to every member of the committee and shall be taken as read. When the question that they be confirmed is put from the Chair, a member may object to any part thereof as not being an accurate record and any question of altering the draft minutes on

the grounds of inaccuracy shall be determined by the committee by majority vote of those who were present at the relevant meeting.

Breviates and Reports

46. A brieve of proceedings shall be submitted to the City Council by each committee. Such brieve shall contain an accurate report of the proceedings of that committee in relation to only its recommendations to the City Council, particularly with reference to reserved functions of the Council and to matters of strategic importance for the city. The Audit Committee is exempted from this requirement - its minutes are to be submitted to the Finance SPC, therefore no Brieve is submitted to the City Council.
47. Every report of a Committee of the Council shall bear the date of its adoption by the Committee; shall be signed by the Chairperson of the Committee, or by the Member in the Chair when the Report is adopted. When printed shall show upon the first page the subject of the Report, and its number, and at the end of the Report the name of the Member by whom it has been signed. A Report in pursuance of an Order of the Council shall cite at the outset the terms of such Order. A Report in continuation of a previous Report shall refer to such previous Report by number and title. A Report recommending or involving expenditure shall not be considered by the Council unless it shall contain or be accompanied by a statement setting out the estimated expenditure which would be involved by the adoption of the Report.

Media Presence

48. Media Representatives may be present at meetings of committees of the City Council. When confidential matters are under discussion the City Council may decide to exclude such representatives for the relevant portion of the meeting in accordance with Section 45 of the Local Government Act, 2001.
49. Subject to such conditions as may be determined by the City Council from time to time representatives of the press, radio and television may use cameras and broadcasting or recording equipment at meetings of the Council or its Committees at which such representatives are permitted to be present. Otherwise no cameras of any kind or sound recording/communicating equipment may be used at meetings of the Council or its' Committees without the prior approval of the City Council or the relevant Committee.

Days and Times of Meetings

50. Meetings of Committees shall be convened by the meetings administrator or relevant secretariat. No meetings shall be convened for a day which is a Public Holiday. When the Council or Committee of the Whole House is sitting, no Committee shall sit except by leave of the Council or the Committee of the Whole House as the case may be.
51. Similarly, to the provisions contained in Standing Orders No. 1 in relation to meetings of Council, no meeting of a Committee shall be convened during the month of August, except for a planning meeting which may be held with the agreement of the relevant Chair.
52. In the computation of time for purposes of any of these Standing Orders, Sundays and Holidays shall, except when otherwise expressly stated, be reckoned as included.

Vacancies

53. Whenever a vacancy shall occur in the membership of the Council such a vacancy shall be filled at the next meeting of the Council after the expiration of 14 days from the occurrence of such vacancy or as soon after that meeting as circumstances will permit in accordance with provisions of Section 19 of the Local Government Act 2001.
54. Where a casual vacancy is caused by the resignation of a non-party member, the vacancy shall be, by a person nominated by such member. In the case of such vacancy being caused by the death of such non-party member, the vacancy shall be filled by a nominee selected by the former Councillor and notified to the Chief Executive's Office to be held in confidence by that office. In the event that no nomination has been made or the nominee pre-deceases the Councillor, then the filling of the vacancy shall fall to the full Council.

55. Webcasting

It is Council policy to webcast, Monthly, SPC, Area Committee and remote meetings where possible. Committees should adhere to the Dublin City Council Webcasting Protocol that was agreed by Council on 2nd December 2019. Members of Committees should be reminded of their obligations in this matter.

56. Remote Meetings

- I. Committees of the Council may host remote meetings through video conferencing provided they do not make legally binding or statutory decisions. Committees should adhere to the "Remote Meetings Guidelines" as approved by the Protocol Committee on 7th May 2020, when conducting such meetings.
- II. The agenda and minutes of remote meetings should be produced and published to the same extent as physical meetings.
- III. Meetings held remotely should be recorded and published subsequent to the meeting.
- IV. Every reference to quorum contained within the standing orders shall be construed as permitting councillors participating remotely to count towards a quorum when Committees of the Council are hosting remote meetings.

Miscellaneous

57. In the absence of the Chairperson and Vice-Chairperson of a Committee, the Chair shall be taken by any Member of the Committee called thereto by agreement.
58. No Committee of the Council shall directly exercise any of the reserved functions of the Council.
59. In a Committee, a motion or amendment may be proposed without a seconder, but otherwise the Rules of Order on the Council, so far as they are conveniently applicable, shall govern all proceedings of Committees, and the Member in the Chair at any meeting of a Committee shall determine questions of order.
60. Every Committee in the whole of its proceedings shall be governed by the Bye-Laws, Standing Orders, or Resolutions of the Council affecting such Committee.

61. Any Standing Order other than Standing Order 30, may at any time, by, consent of not less than three-fourths of the Members present at a meeting of the Council, be suspended, on a motion proposed without notice for the purpose of enabling any specific business defined in the suspensory motion to be considered and dealt with by the Council as a matter of urgency or expediency provided that at all times not less than one half of the total membership of the City Council is present.
62. Standing Orders or changes to Standing Orders must be adopted by more than half the Elected Members

(These Standing Orders were adopted by Dublin City Council at its meeting on the.....)

SCULPTURE DUBLIN

Report for City Hall Protocols Committee
June 2020

Sculpture Dublin would like to formally request permission to commission a temporary public sculpture (1-year) for the O'Connell Plinth outside City Hall.

Please find more information about the proposed commission in the COMMISSIONS section below. The report also include information on the Sculpture Dublin programme more generally.

INTRODUCTION

Sculpture Dublin aims to raise awareness of Dublin's sculptural heritage and to commission new sculptures in parks and public spaces city-wide. It is a Dublin City Council initiative, developed by Parks and Landscape Services and the City Arts Office and supported by the Hugh Lane Gallery and Visual Artists Ireland.

The idea originated with *Art in Parks* (2014), a guide to public sculpture sited in 22 Dublin City Council parks. *Art in Parks* acknowledges a wealth of sculpture in Dublin's parks and includes information on almost 40 works dating from the early 1900s and spanning 100 years.

The programme ambition is two-fold: to increase the visibility of public sculpture in Dublin, building public awareness and understanding of sculpture, and to commission exciting new works which enhance and draw attention to different locations and aspects of the city.

STAKEHOLDER CONSULTATION

Stakeholder consultations were facilitated by DCC and Visual Artists Ireland in 2019 to forge a vision for the programme. The findings have informed key programme objectives:

- Programming – develop a programme of new commissions;
- Public Engagement – achieve a new public awareness of and interest in sculpture;
- Legacy – make sculpture central to the identity and experience of the city / make Dublin a destination city for sculpture.

DELIVERABLES AND OUTCOMES

Over 2 years, the programme will deliver a series of new public sculpture commissions, an extensive public engagement programme and communications campaign.

The programme is informed by DCC's *Policies and Strategies for Managing Public Art* and will support and adhere to the following DCC strategies and policies:

- *Dublin City Parks Strategy*
- *Dublin City Cultural Strategy and Arts Plan*
- *Dublin City Development Plan*
- *Your City Your Space Dublin City Public Realm Strategy and Masterplan*

The desired impact is a city where sculpture is part of everyday conversation, contributing to overall public confidence and pride of place. A range of stakeholders (arts, community, academia, city officials, business etc.) will have worked together to enhance the cultural life of the city. The

programme will be realised through meaningful processes of consultation, selection and co-creation, ensuring that the city’s sculptural offering will become a powerful cultural asset with significant local, national and international resonance and reach.

COMMISSIONS

One permanent sculpture will be commissioned for each of the DCC administrative areas as follows:

- South Central: Ballyfermot People’s Park, Ballyfermot, Dublin
- Central: Smithfield Square Lower, Smithfield, Dublin
- South East: Bushy Park, Terenure, Dublin
- North West: Kildonan Park, Finglas, Dublin
- North Central: St Anne’s Park, Raheny, Dublin

A temporary sculpture commission is proposed for the O’Connell Plinth – an empty plinth outside City Hall. The Sculpture Dublin team has worked in liaison with Parks and Landscape Services, the City Arts Office and the City Architects Division (Oiseen Kelly) on the development of a commission brief for the plinth.

The commissioning process is a two-stage, open competition which proposes to restore the plinth to its original function: the public display of sculpture. It invites artists to propose a broadly resonant artistic response to the provocation of the empty plinth.

Up to five proposals will be short-listed from Stage One of the process. A detailed brief will be issued for Stage Two which requires artists to provide a comprehensive analysis of the concept, methodology, technical information, time frame and finances of their proposal.

A selection panel including two City Councillors, representatives from Parks, the Arts Office, the Hugh Lane and the City Architects along with two external members will make the final selection.

A copy of the *Stage One Draft Commission Brief* is enclosed with this report.

A budget of €50,000 has been allocated to the commission.

The timeline for the commission is as follows:

6 July 2020	Open call for submissions
7 August 2020	Site visit and briefing meeting at City Hall
21 August 2020	Closing date for Stage 1 submissions
16 October 2020	Closing date for Stage 2 submissions
6 November 2020	Artist selected and contracted
November 2020 – May 2021	R&D, Production, installation design and relevant permissions
June 2021	Installation and unveiling of commissioned work
6 July 2020 – June 2021	Public consultation and engagement around the commission

PUBLIC CONSULTATION AND ENGAGEMENT

The Public Engagement Programme will consist of 2 strands:

- Local Engagement Programme (in the local areas, around the sites of commissioned works)
- General Public Engagement Programme (city-wide)

The Local Engagement Programme will include:

- Awareness-raising through stakeholder lists and programme publicity;

- Online consultation and facilitated public meetings;
- Artist’s Cafes and Culture Clubs;
- Community Advocates programme;
- Schools programme;
- Talks programme for local libraries;
- Creative projects with community partners.

The General Public Engagement Programme will include:

- An inaugural Annual Sculpture Day in April 2021 designed to enable greater access to and engagement with public sculpture in the city and its cultural institutions;
- A city sculpture trail and guided tours;
- A public talks programme focused on historic and contemporary sculpture (various locations);
- Heritage and conservation schemes;
- Online information on the DCC public art collection and collections of public sculpture in Dublin;
- Online essays on sculpture and commissioning of public art;
- Information on temporary exhibitions of sculpture in museums, galleries, college and studios through 2021;
- Public events surrounding the unveiling of commissioned works;

PROGRAMME GOVERNANCE, MANAGEMENT AND OPERATIONS

Sculpture Dublin is overseen by a Steering Group made up of representatives from Parks and Landscape Services, the Arts Office, the Hugh Lane Gallery, Visual Artists Ireland and an external expert on sculpture. It is an advisory, non-statutory body. Sculpture Dublin is managed by the Programme Director who reports to Parks and Landscape Services and the Steering Group.

A budget allocation of €1m (to include six new sculptural commissions, extensive public engagement and administration) has been agreed within the CRES Parks Capital Programme 2020-2022 for the delivery of the programme.

PUBLIC LAUNCH

The programme will be publicly launched at City Hall on 6 July. Further details of commissions, public consultation and engagement will be published on the programme website.

O'Connell Plinth
Public Art Commission



A Sculpture Dublin Public Art Commission

A Two-Stage Open Competition

Stage One Briefing Document for Artists

Logos: **Sculpture Dublin** | DCC

CONTENTS

1. Introduction	3
2. Invitation	3
3. Context of the Commission	4
4. The Commission	5
5. The Site	5
6. Technical Parameters	6
7. Finance	6
8. Site Visit / Briefing	6
9. Queries	6
10. Selection Process	6
11. Selection Panel	6
12. Selection Criteria	7
13. Submissions – Stage One	7
14. Submissions – Stage Two	8
15. Schedule	8
16. General Conditions	8
17. Terms and Conditions	9
18. GDPR Compliance	9
19. Appendices	11

INTRODUCTION

Sculpture Dublin aims to raise awareness of Dublin's sculptural heritage and to commission new works in parks and public spaces city-wide. It is a Dublin City Council initiative, developed by Parks and Landscape Services and the City Arts Office and supported by the Hugh Lane Gallery and Visual Artists Ireland.

Dublin City Council will commission a public sculpture in each of the DCC administrative areas: North West, North Central, Central, South Central and South East. The curatorial framework for Sculpture Dublin is structured around the specificities of each commission site, with emphasis on context, user-communities and physical or architectural characteristics.

Additional to the five permanent commissions, a special temporary artwork will be developed for the O'Connell Plinth at Dublin City Hall on Dame Street, Dublin 2.

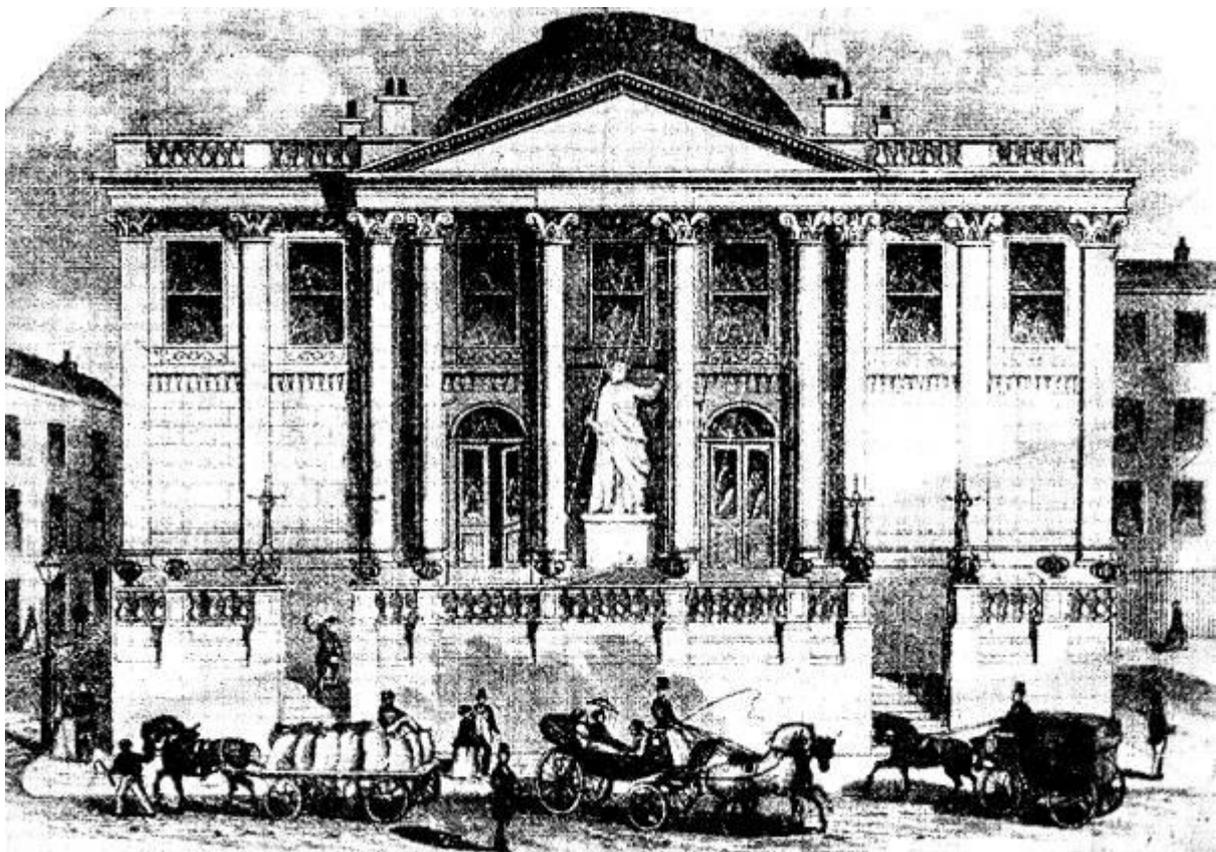


image: Royal Exchange/City Hall, c.1850, engraving, original source unknown. Dixon Slides Collection, Dublin City Library & Archive

INVITATION

This commission invites artists to respond to a historical plinth that has stood empty in the centre of Dublin city for over 150 years. The O'Connell Plinth at City Hall was originally constructed to support the monumental statue of Daniel O'Connell – 'The Liberator' – that is now located inside the building. The removal of the statue in the 1860s dispossessed the plinth of its intended purpose, transforming it from a conventional mechanism of display into a vacant anomaly. The space left behind by the O'Connell statue is a provocation, one that demands a physical and conceptual response. It is waiting to be occupied – but by what?

Through a two-stage open competition Sculpture Dublin asks artists to propose a new temporary public artwork for the O'Connell Plinth. Stage One calls for artists to submit proposals for a sculpture to be installed on the plinth for a period of 12 months from June 2021.



image: 'City Hall, O'Connell Statue, balustrade, group on pavement', c.1860-83, Stereo Paris Photo Collection, National Library of Ireland.

CONTEXT OF THE COMMISSION

The O'Connell Plinth sits at the entrance to Dublin City Hall, on the Castle Street side of the building. Initially built as the Royal Exchange, Dublin's main centre of trading and commerce in the eighteenth century, City Hall has been the seat of the capital city's local government since it was purchased and renamed by the City Corporation (now Dublin City Council) in the early 1850s. It has played a significant role in the administrative life of the city, and its citizens, ever since. Today, the building performs a largely symbolic role but also houses the Council Chambers, where the Lord Mayor of Dublin and City Councillors regularly meet to discuss Council matters.

Daniel O'Connell, whose political career focused on securing Catholic Emancipation and the repeal of the Acts of Union, had a long association with the building. A famed orator, he made his first public speech at the Royal Exchange in 1800 and was elected Lord Mayor in 1841. In 1843, one of the foremost Irish sculptors of his day, John Hogan, was commissioned to complete a colossal statue of O'Connell by the Repeal Association in anticipation of the repeal of the Acts of Union. The resulting work, completed in 1846 at a cost of £1,600, was initially erected on the O'Connell plinth in the Rotunda of the Royal Exchange but in later years was moved outside to stand beneath the

colonnaded portico. Due to concerns about the 12-foot high statue's Italian marble weathering in the damp Irish climate, the sculpture was returned inside and placed on a new plinth around 1869. After this the vacant O'Connell Plinth was moved to its present, less prominent, position.

Commissioning a new artwork for the O'Connell Plinth is an opportunity to restore to it its original function: the public display of sculpture. Artists may choose to address the plinth's associations with City Hall and Daniel O'Connell – and in turn their associations with officialdom, civil bureaucracy, political idealism, the pursuit of freedom and the weight of history – in their proposals. Given the time and place of its origin in nineteenth century Ireland, the plinth is implicated in broader contemporary discussions about traditional public statuary and its commemoration of predominantly white, male dignitaries and worthies at the exclusion of others. It is also symbolic of 'the plinth' as conceptual object and means of display / presentation within the canon of art history. Artists are free to engage with these ideas or to propose alternative concepts and approaches in response to this commissioning opportunity.

It is envisaged that this commission will promote more meaningful interaction between people and place by attracting attention to the plinth and raising awareness of its presence within a busy city-centre streetscape. The commission may also act as the catalyst for a series of future temporary public art commissions for the empty plinth.

For more information about the plinth's location and the surrounding area, please see **Appendix 1**. For a historical overview of John Hogan's statue of Daniel O'Connell and Dublin City Hall, please see **Appendix 2**. For maps, plans, and additional photographs, please see **Appendix 3**.

THE COMMISSION

The creation of a sculpture to be sited on top of the existing plinth is the central focus of this commission. However, the completed work may evolve through a variety of artistic approaches and/or incorporate works made in other artforms, e.g. one-off artistic interventions, collaborative projects, workshops, inter-disciplinary responses, time-based or digital works, etc. Proposals for works in any material medium are welcome.

A public consultation and engagement programme will be developed around the artwork and the commissioned artist will be invited to contribute to this.

THE SITE

The plinth is located at street level in a paved area leading to the main entrance of City Hall. This area is separated from the street by a stone balustrade. The plinth is freestanding, sitting approximately one foot from the façade of the building.

To the left of the plinth a short flight of steps leads to a platform running across the front of the building below the portico, from which three stairways lead to its main doorways. The O'Connell Plinth was originally positioned at the foot of the central stairway.

Plans to refurbish the plinth, primarily by cleaning the green bloom from its base (and the surrounding path, balustrade and wall) and re-laminating it, are in place.

TECHNICAL PARAMETERS

The O'Connell Plinth measures approx. 300 x 110 x 110 cm (height x width x depth). It is made up of

six blocks of Dalkey granite, with mouldings at the base and top. It is, overall, in good condition and is structurally sound despite some minor weather damage to its rear. A recent visual inspection revealed no evidence of existing fixings on the top of the plinth (filled or otherwise) but if necessary, the possibility of introducing minimally-invasive fixings could be explored given that the plinth's intended function is to hold sculpture. This would require further consultation with Dublin City Council Conservation Architects and Heritage Office as part of a Stage Two proposal (TBC). No holes may be drilled into or fixtures erected against the façade of the building to provide bracing for the work. Depending on the nature of the proposed work, load-bearing restrictions may need to be established through an engineer's report. Plans for installation and de-installation of the work should demonstrate clear consideration of the site's historic context, and utmost care given to the preservation of the building, surrounding balustrade, etc.

An electrical supply is adjacent to the plinth, fixed to the wall behind it. Connection to it in relation to the commission is subject to consultation with Dublin City Council and will depend on the details of the selected proposal and confirmation of the load, cabling, fixings, etc. required.

FINANCE

The total budget for this commission is €50,000. This includes VAT. Budget management is the responsibility of the commissioned artist and is fully inclusive of all costs, e.g. fees (including time, consultation, expenses, third-party expertise), insurance, design, materials, site preparation, production, transport, installation, documentation and taxes, unless otherwise negotiated with Dublin City Council and stated in the commission contract. Shortlisted artists will be paid a fee of €1,000 for completing the Stage Two submission/application process.

SITE VISIT / BRIEFING

A site visit for interested artists will take place outside City Hall at 12noon on **Friday 7 August 2020**. The briefing will include a question and answer session, and will be filmed and posted on Vimeo.

QUERIES

Artists are welcome to submit queries about this brief and the commissioning process to **Karen Downey** by 12noon on **14 August 2020**. Please email any enquiries to **EMAIL ADDRESS HERE** with "Query: Sculpture Dublin – O'Connell Plinth Commission" as a reference in the subject line.

SELECTION PROCESS

This is a two-stage, open competition. The closing date for Stage One submissions is 12 noon on **21 August 2020**. Any incomplete submissions or entries received after this time will not be considered.

All submissions will be checked to ensure completeness before progressing for review by the Selection Panel. If a high volume of submissions is received, a Longlisting Panel will be convened to select a long list of up to fifteen proposals.

The Selection Panel will then evaluate submissions against the Selection Criteria (see below) and choose a shortlist of up to five proposals. Shortlisted artists will be invited to make a more detailed Stage Two proposal. Following receipt of second stage proposals, the Selection Panel will make a final decision.

SELECTION PANEL

The Selection Panel for the Sculpture Dublin – O’Connell Plinth Commission will consist of some or all of the following:

1. Two City Councillors (preferably including the Lord Mayor);
2. A representative of DCC’s Parks and Landscape Services;
3. A representative(s) of the City Arts Office;
4. A representative of the Hugh Lane Gallery;
5. A member of the Sculpture Dublin Steering Group;
6. DCC Conservation Architect and/or representative of the Heritage Office;
7. External expert (artist/curator).

SELECTION CRITERIA

The assessment criteria relate to all Stage 1 submissions. Proposals will be assessed by the Selection Panel using the following criteria:

- Quality and originality of artistic ideas;
- Concept and relevance to the commissioning context;
- Proven experience of the individual or team;
- Technical and financial feasibility of the proposal.

SUBMISSIONS - STAGE ONE

Stage One is open to all interested artists. Applicants are invited to familiarise themselves with the commission brief and attend the site visit / briefing meeting (or view the latter online if unable to attend) before preparing their submissions.

Submissions should be submitted electronically via the Sculpture Dublin website:
www.sculpturedublin.ie

Artists should provide the following information as part of their submission:

1. **Contact information** (name, address, email address and phone number).
To be entered into an online form on the Sculpture Dublin website.
2. **CV:** please submit an up-to-date curriculum vitae.
Maximum 3 pages to be uploaded as a single PDF document to the Sculpture Dublin website.
3. **Documentation of work:** please submit up to 5 examples of relevant, previous work, including written descriptions, photographs, and where relevant links to videos hosted on Vimeo.
*All information should be compiled into a single PDF document to be uploaded to the Sculpture Dublin website. **Max file size***
4. **Proposal** outlining each of the following:
 - Artistic vision for the commission (concept, process and proposed work);
 - How the vision for the work relates to the context and site;
 - Visualisations and descriptions of the proposed work (i.e. visual material, technical drawings, working methodology, installation etc.);
 - An outline project plan, budget and timeline.*All Proposal information should be compiled into a single PDF document to be uploaded to the Sculpture Dublin website. **Max file size***

Please note:

- Submissions for this opportunity will ONLY be accepted via the Sculpture Dublin website: www.sculpturedublin.ie
- All 4 parts of the application must be completed: Contact information, CV, Documentation and Proposal.
- Max file for each PDF is TBC

SUBMISSIONS - STAGE TWO

Stage Two will comprise of a limited competition with up to five shortlisted artists invited by the Selection Panel to make submissions. A detailed brief will be issued for this stage. Shortlisted artists will be requested to provide a more comprehensive analysis of the concept, methodology, technical information, time frame and finances of their proposal in Stage Two. Artists may be invited to attend an interview with the Selection Panel before a final selection is made.

SCHEDULE

6 July 2020	Open Call for proposals.
7 August 2020	Site Visit / Briefing Meeting.
14 August 2020	Queries submitted.
21 August 2020	Closing Date for Stage One Submissions.
21 August-18 September 2020	Selection Process – The Selection Panel will meet and select a shortlist of up to five artists, who will be invited to make a more detailed Stage Two proposal.
16 October 2020	Closing Date for Stage Two Submissions.
October 2020	Selection Process – The Selection Panel will agree the selection of one proposal, leading to the engagement of the commissioned artist and signing of contracts.
November 2020-May 2021	R&D and Production.
June 2021	Installation and unveiling of the completed commission.

GENERAL CONDITIONS

- Artists can apply for ONE Sculpture Dublin commission only.
- Artists can submit ONE proposal only per Sculpture Dublin commission.
- As this is a two-stage open competition, no fees will be paid for Stage 1 submissions. Shortlisted artists will receive a fee for the development of Stage 2 proposals.
- No feedback will be given on Stage 1 proposals. Artists selected to develop their proposals for Stage 2 will be provided with feedback if requested.
- The Selection Panel's decision is final, and it reserves the right to contact applicants in order to clarify any issue which may arise in the course of the selection process.

- Artists or teams may be asked to supply the names and contact details of referees as part of the selection process.
- Dublin City Council reserves the right not to award commissions and in this instance reserves the right to pursue other selection processes.

TERMS AND CONDITIONS

- The sculptural element of the completed artwork must be deemed 'semi-permanent', i.e. with a lifespan of no less than 1 year.
- The successful artist/team will be issued with a contract.
- The appointed artist/team will be required to have the following insurances:
 - a. Public Liability Insurance cover of €6.5 million with an indemnity to principal extension
 - b. Employers Liability Cover of €13 million with an indemnity to principal extension (where employees are engaged to work on the Commission).
 - c. Please note: The Commissioners will **not** insure equipment belonging to the artist or their associates.
- The artwork must comply with Health and Safety standards. The successful submission will be subject to Health and Safety checks.
- Child and Vulnerable Adults Protection: Selected artists will be required to follow national policy with regard to commissions involving interaction with children, young people and/or vulnerable adults and, where applicable, to undergo Garda vetting or training in this area, as per national requirements.
- The appointed artist/team will have to supply a current Tax Clearance Certificate prior to signing of contract and for the duration of the commission.
- Applicants should note that all commissions awarded are VAT inclusive (whether VAT liability lies with the artist or the Commissioner). Non-resident artists from EU and non-EU countries must be aware of any tax or VAT implications arising from the commission and ensure that any costs arising from this are included in their budget.
- Dublin City Council is subject to the provisions of the Freedom of Information Act (FOI) 1997, 2003. If you consider that any of the information supplied by you is either commercially sensitive or confidential in nature, this should be highlighted in your submission and the reasons for the sensitivity specified. In such cases, the relevant material will, in response to a FOI request, be examined in the light of the exemptions provided for in the Acts.

GDPR COMPLIANCE

The purpose for processing the data you provide is for the selection of a new public sculpture for Smithfield Square Lower. The information you provide will be accessed by the staff of Sculpture Dublin, Dublin City Parks & Landscape Services, the Arts Office and invited external specialists, and may be shared with other relevant Dublin City Council staff. Your information will be retained for 6 years if successful and 1 year if unsuccessful with your application. This process is being undertaken in accordance with the Arts Act 2003.

If you do not furnish the personal data requested, Dublin City Council will not be able to process your application. You have the following rights, in certain circumstances and subject to applicable exemptions, in relation to your personal data:

- The right to access the personal data that we hold about you, together with other information about our processing of that personal data

- The right to require us to rectify any inaccuracies in your personal data.
- The right to require us to erase your personal data.
- The right to request that we no longer process your personal data for particular purposes.
- The right to object to our use of your personal data or the way in which we process it.

Please note that to help protect your privacy we take steps to verify your identity before granting access to personal data. If you would like to exercise any of these rights, please submit a request to Dublin City Council's Data Protection Officer outlining the specific details of the request: Email: dataprotection@dublincity.ie | Tel: 01 2223775. All valid requests will be processed without undue delay and in any event within one month of receipt of the request. This period may be extended by up to two further months where necessary.

Appendix 1

Location

The O'Connell Plinth, while unobtrusive, is easily visible to passing vehicular and pedestrian traffic approaching from Parliament Street and travelling in either direction along Dame Street. Other notable buildings on this part of the street include the Olympia Theatre (with its iconic stained glass canopy) and the palatial Italianate former Munster Bank (now AIB), built in the 1870s, opposite it.

City Hall has been used for city government since the 1850s and today holds Dublin City Council's Council Chamber and offices. The Rotunda is open to the public during office hours, and inside visitors can see the original dome, fine marble mosaic floor and James Ward's murals. Added between 1914 and 1919, they depict scenes from the history of Dublin and are a rare example of Arts and Crafts Movement work in Ireland. It is a popular location for civil city-centre weddings, and can also be hired for corporate events. A permanent exhibition in the vaults of the building is entitled *Dublin City Hall: The Story of the Capital*. Visitors can take tours of the building and visit the adjoining café.

Aspects of the wider area include:

- Dublin Castle, a major government complex and tourist attraction
- Chester Beatty Library
- Christchurch Cathedral
- Dublinia
- Small businesses, shops, restaurants, pubs, cafés, hotels, galleries, museums, theatres/music venues, etc.
- Temple Bar
- The Liberties
- River Liffey

Appendix 2

Historical Contexts

1. John Hogan's Daniel O'Connell

John Hogan (1800-1858) was born in Waterford and apprenticed to a Cork-based architect builder at the age of 16. He drew plans and learned to carve balusters, capitals and ornamental figures, showing great promise. Encouraged by his employer, Mr. Deane, he decided to pursue sculpture as a profession, attending lectures on anatomy and copying the Canova casts at the Cork Society of Arts (now Crawford Art Gallery). His confidence grew and his work began to attract attention. A series of public subscriptions and small commissions allowed him to pursue his studies in Rome, and he arrived there in 1824. Hogan established his studio near the Corso, first on the Vicolo degli' Incurabili and later at Via di San Giacomo, in part of a building previously occupied by Antonio Canova. Hogan's work was much admired by his peers in Rome and throughout his career he travelled back and forth to Ireland quite regularly, exhibiting, installing his work, and seeking out new commissions as he did.

Following Catholic Emancipation in 1829, Hogan began to move away from the fashionable Neoclassical mythological and genre subjects of the day. He made several large-scale portraits and religious works, among them a *Dead Christ* for Clarendon Street Church and a *Pietà* for St. Nicholas of Myra on Francis Street in Dublin. During his visit to Ireland in 1843 he received a major commission for a statue of Daniel O'Connell from the Repeal Association, in erroneous anticipation of the repeal of the Acts of Union between Great Britain and Ireland.

The work was to celebrate O'Connell's renowned skills as an orator, and additional donations towards the sculpture were made by O'Connell himself. He had been elected Lord Mayor of Dublin in 1841 and regularly presided over meetings at the Royal Exchange (now City Hall), where his first speech against the Act of Union had taken place and the statue was to be erected. Hogan duly prepared a model for the work and, as an ardent Nationalist and passionate O'Connell supporter, participated in the 'crowning' of O'Connell with the fabled Repeal Cap (which Hogan made and O'Connell wore, even in private, until his death) at his monster meeting at Mullaghmast in October of 1843 before returning to Italy.

On the commencement of the commission, Thomas Davis addressed a poem entitled 'O'Connell's Statue' to Hogan in *The Nation*, a weekly nationalist newspaper, which opened with these lines:

*Chisel the likeness of The Chief,
Not in gaiety, nor grief;
Change not by your art to stone,
Ireland's laugh, or Ireland's moan.
Dark her tale, and none can tell
Its fearful chronicle so well...
Glorious the marble which could show
His bursting sympathy for woe:
Could catch the pathos, flowing wild,
Like a mother's milk to craving child.*

For his "resplendent oratorical likeness" (Murphy, p.64) of O'Connell, John Hogan left his studio in Rome on his arrival back in Italy and travelled to the mountains of Seravezza in Northern Tuscany, to the marble mines prized by Michaelangelo for their flawless white stone. He searched for a faultless

block for the gigantic figure, and eventually selected one of immense size and clarity. *The Irish Monthly* wrote in 1874 that: "The moment he saw it on the mountain side he was able to perceive within the rough contour of the huge mass his intended colossal figure, concealed from all eyes but his own, in the vast block just hewn from the bowels of the mountain." The stone was cleaned, transported to Rome along the Tiber and then dragged through the city on a train of oxen. Hogan had had to enlarge his studio building in preparation for the block, and knock a hole in the building's outer wall in order to get it inside. A correspondent writing for *The Art Journal* visited while the O'Connell statue was underway, noted the quality of the material: "Its colour beautiful and without a speck, and so hard that, as they chisel it, it rings like a bell."

In 1846 Hogan completed his *Daniel O'Connell* and the following year it was erected in the Rotunda of Dublin's Royal Exchange. The transport of the sculpture from Rome was an incredible feat of engineering, and the spectacle of its unwieldy form being moved into position attracted great crowds. It was moved into the centre of the Rotunda in 1864 and the original base replaced with the O'Connell Plinth – a classical pedestal of Dalkey granite provided by James Cahill. In English, Latin, French and Irish the plinth is inscribed on each side with the details of O'Connell's life and death:

O'CONNELL: Born at Carhan, County of Kerry, on the 6th day of August AD 1775. Died in the city of Genoa on the 15th day of May, AD 1847: entombed in the Cemetery of Glasnevin, near Dublin, on the 5th day of August of said year.

The sculptor flattered O'Connell (who was known to be concerned about his public image and appearance) by disregarding his middle-aged spread and rather obvious wig, portraying him as a heroic orator, right hand raised in mid-speech while his left clutches a scroll. Instead of his usual cape, O'Connell is draped in classical robes reminiscent of the leaders of Ancient Greece.

O'Connell died in 1847, in Genoa, and was entombed under the round tower in Glasnevin Cemetery that was built as a monument to him in the 1850s. Hogan returned to Ireland in 1849 and lived until 1858. Hogan Place (originally Wentworth Place) in Dublin 2, where his house still stands at no. 14, was named in his honour. The last statue that he saw to completion was, fittingly, another *Daniel O'Connell*, for the Crescent in Limerick, unveiled in 1856. He was buried in the O'Connell Circle in Glasnevin, and O'Connell's last words, inscribed on the wall of his own tomb, could equally apply to Hogan: *My body to Ireland, my heart to Rome, my soul to Heaven.*

In the early 1860s, a campaign to commemorate O'Connell with a national monument on the country's main thoroughfare (then Sackville Street, now O'Connell Street) got underway. Initially the idea was to incorporate Hogan's figure in a grander scheme overlooking Carlisle Bridge. This did not come to pass but an illustration of Hogan's *O'Connell* was used on advertisements for subscriptions for the O'Connell Monument, ultimately executed by John Henry Foley and unveiled in 1882. In 1867 the O'Connell statue and plinth at City Hall were moved outside for the 20th anniversary of O'Connell's death. They stood at the base of the central staircase at the building's main entrance but public representatives worried that exposure to the Irish weather could damage the statue, and it was moved inside permanently in early 1869 and placed on a smaller marble plinth. The O'Connell Plinth remained outside and removed to a more discrete corner of the entryway.

Hogan's *O'Connell* now stands in the Rotunda alongside statues of Thomas Drummond, Thomas Davis and Charles Lucas. It is a prominent figure in surviving photographs of several high-profile lyings-in-State and funerals of subsequent Nationalist leaders, with the coffins of Parnell, O'Donovan Rossa (for whose funeral O'Connell was draped in black mourning robes) and Michael Collins all placed symbolically at the feet of the Great Liberator before being laid to rest.

From Clarke, M. (2016) *The Dublin Civic Portrait Collection: Patronage, politics and patriotism, 1603-2013*. Dublin: Four Courts Press. Courtesy of Dublin City Library & Archive:

*THE DUBLIN CIVIC PORTRAIT COLLECTION:
Catalogue portrait statues*

Daniel O'Connell (1775-1847)

Catalogue number: DCPC 5/5

Politician and patriot

John Hogan, 1845 (signed and dated)

Provenance: Commissioned by the Repeal Association, 1843
Acquired by Dublin City Council, 1851
as part of the fittings of the Royal Exchange

Description: Portrait statue in marble, pedestrian, large full length on pedestal

Present location: The City Hall, Rotunda

The Repeal Association commissioned this statue in 1843 in confident expectation of the imminent repeal of the Act of Union. As Ireland's leading sculptor, and a committed nationalist, John Hogan was the obvious choice for the commission and he came from Rome to Dublin in August to meet the Liberator and begin work on a clay study for the statue, which was to depict O'Connell as an orator. To gain a first-hand impression of O'Connell as a public speaker, the sculptor attended the monster meeting at Mullaghmast, Co. Kildare on 1 October 1843, where Hogan participated in a ceremonial crowning of the Liberator with a repeal cap. Six days later all hope of repeal ended when O'Connell cancelled the monster meeting scheduled for Clontarf. Nevertheless, the Repeal Association decided to proceed with the statue, and Hogan returned to Italy to work on it. The statue was completed in 1846 at a cost of £1,600 and in the following year it was erected in the Rotunda of Dublin's Royal Exchange (now City Hall), which had been the venue for O'Connell's maiden public speech in 1800, opposing the Act of Union.

The statue was carved from a single piece of white Italian marble, found by Hogan at the Saravezza quarries outside Rome. It is on a majestic scale, being twelve feet high. The Liberator is portrayed with his right hand raised in an emphatic gesture, while the influence of neo-classicism is shown in his mantle, wrapped around him in the style of a Roman toga. A scroll in his left hand bears the inscription *Repeal of the Union* and a second scroll behind his feet carries the words *Catholic Emancipation*. A small pillar on O'Connell's right bears a harp surrounded by a laurel wreath with the sculptor's name on the reverse and the date 1845 in Roman numerals. Even though the Repeal Movement had failed, Hogan's treatment of his subject remains as heroic as if his triumph had been complete.

The Royal Exchange and its contents were purchased by Dublin City Council in 1851 and the building became the City Hall in 1852. Dublin City Council moved the O'Connell statue to the centre of the

Rotunda in 1864, to give it a more prominent position, and its original pedestal was replaced with a plinth of Dalkey granite, supplied by James Cahill. An inscription recording the date and place of O'Connell's birth, death and burial was carved on the plinth in Irish, Latin, French and English – one language for each of its four sides. The statue was transferred to the steps outside City Hall to mark the 20th anniversary of O'Connell's death in 1867. This was a controversial move, which excited public discussion by authorities such as George Mulvany, Joseph Kirk and Thomas Farrell, who feared for the long-term survival of the marble in such an exposed position. The statue was returned indoors two years later, when it was placed at the foot of the south staircase at the back of the Rotunda. The granite plinth was left outside and a smaller marble pedestal was supplied instead, reducing the overall size of the statue and bringing it into scale with those already in City Hall. In January 1973, the O'Connell statue was moved to its present position on the north-west side of the Rotunda.

Sources: DCA: manuscript minutes of Dublin City Council, vol. 24, pp 235, 237-8, 342-3; vol. 25, p. 74, 161, 231; vol. 27, pp 420-2, 518; vol. 28, pp 36-7; vol. 30, pp 3-5, 143, 180-1; F.E. Dixon, 'Dublin Portrait Statues' in *Dublin Historical Record*, vol. XXXI, no. 2, pp 60-9; John Turpin, 'John Hogan in Dublin' in *Dublin Historical Record*, vol. XXXIV, no. 1, pp 2-14; *The Irish Press*, 13 January 1973.

2. City Hall

City Hall, or the Royal Exchange as it was originally known, was built between 1769 and 1779 to the design of the English architect Thomas Cooley (1740-1784). He had won a competition (worth £100) to provide a suitably important-looking meeting place for Dublin's gentlemen merchants, where they could buy and sell goods and trade bills of exchange. The site of the building, Cork Hill, was selected for the new financial centre for its proximity to Dublin Castle, the centre of British rule in Ireland until 1922, and the then Customs House, which stood on the site of the present-day Clarence Hotel on Wellington Quay. It was paid for by the Parliament of Ireland.

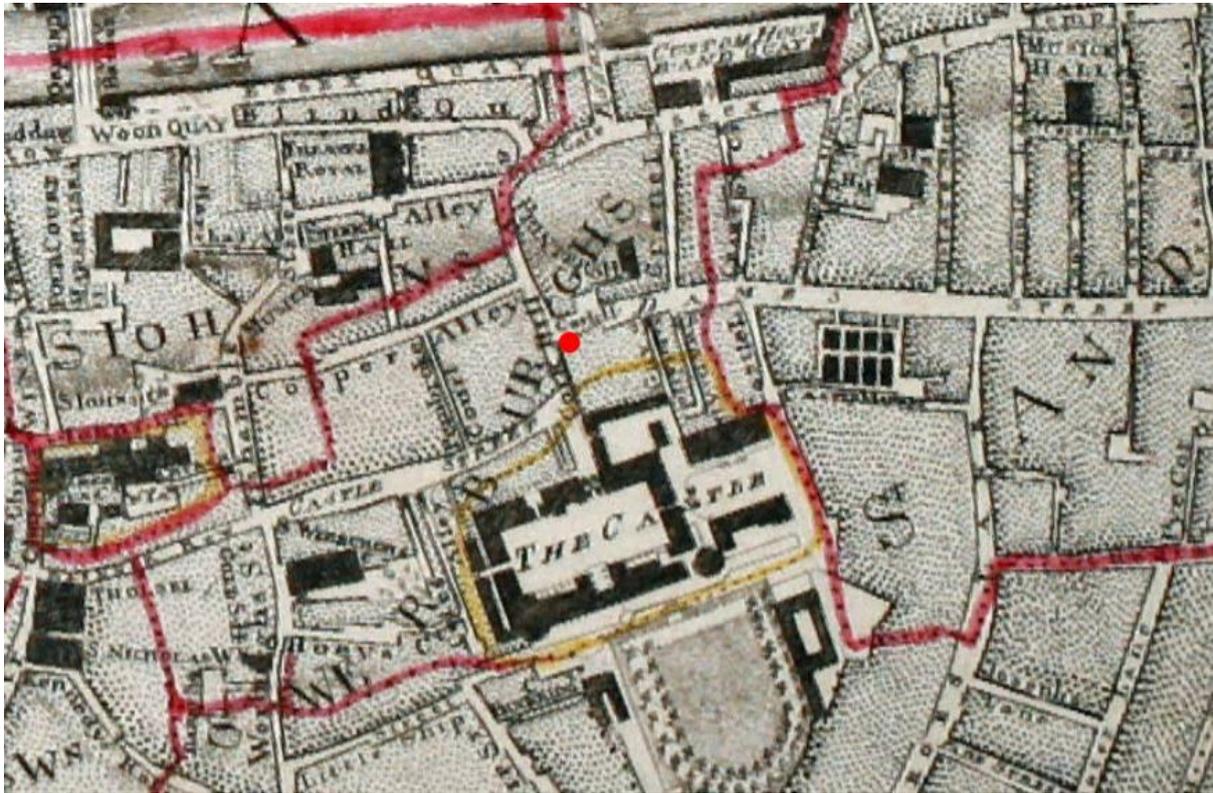
The façade of the building is mostly made of fine white Portland stone, with its imposing size designed to reflect the important position that Dublin occupied as the second city of the British Empire. The best mastercraftsmen of the day were employed to work on it: the carved capitals are by Simon Vierpyl and plasterwork by renowned stuccodore Charles Thorpe. One of the city's finest examples of Neoclassical architecture, it contains a large central entrance hall or Rotunda with a vast dome supported by twelve columns surrounded by an ambulatory where merchants could stroll and hold meetings.

In the 1850s, the City Corporation (now Dublin City Council) bought the Royal Exchange and converted it for use by city government. They carved up the interior space to make room for offices and private meeting rooms, and in September 1852 the Royal Exchange was renamed City Hall. Prior to its acquisition of the building, the city government had met in the City Assembly Rooms on South William Street, and before that in the medieval Tholsel at the corner of Christchurch Place and on the Thingmot at today's Suffolk Street.

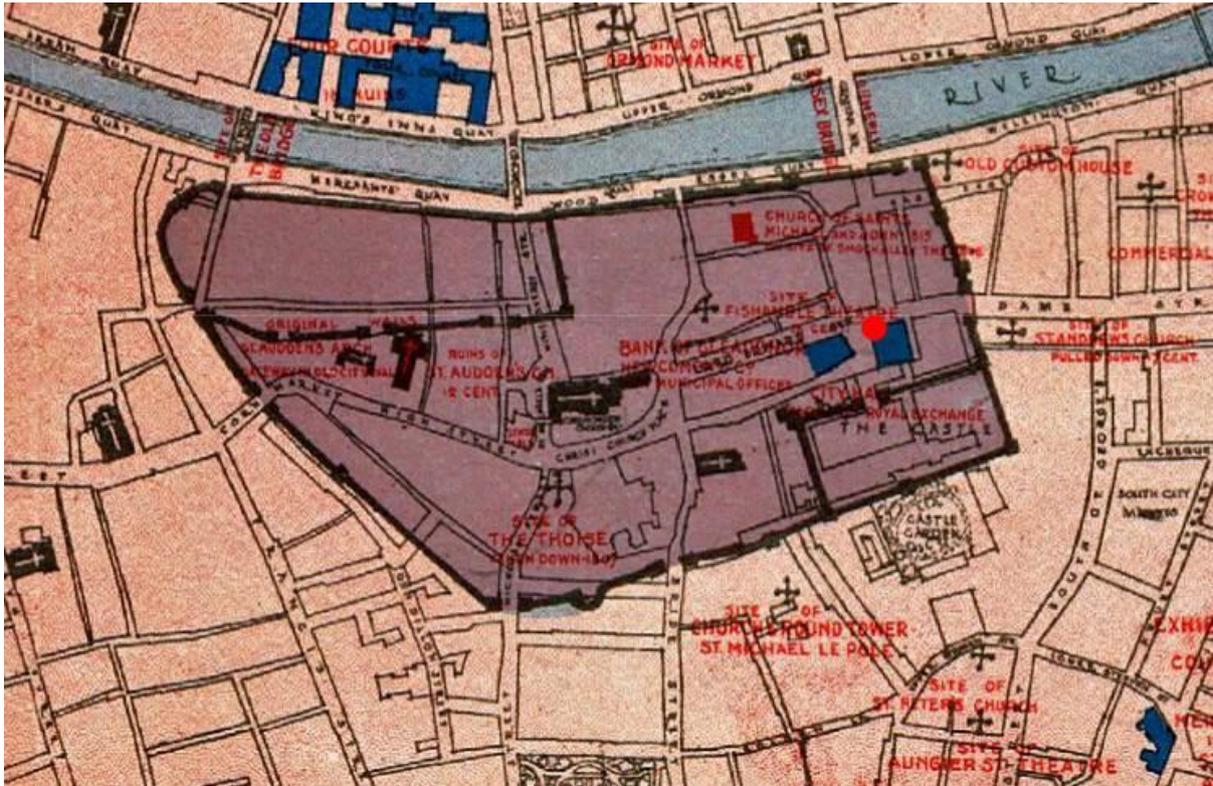
During the 1916 Rising, City Hall was used as a garrison by the Irish Citizen Army, led by Seán Connolly. 35 people were based at the building, mostly women, and the first casualty of the Rebellion, a Dublin Castle guard named James O'Brien, occurred nearby. A modest commemorative plaque is located on the front wall of City Hall, to the left of the O'Connell Plinth.

The majority of Dublin City Council staff continued to work at City Hall until the building of the new Civic Offices on Wood Quay in 1979, though the Lord Mayor and City Councillors continue to hold some meetings at City Hall. The building was restored to its 18th-century appearance in the early 2000s.

Appendix 3: Maps, Photos and Scale Drawings



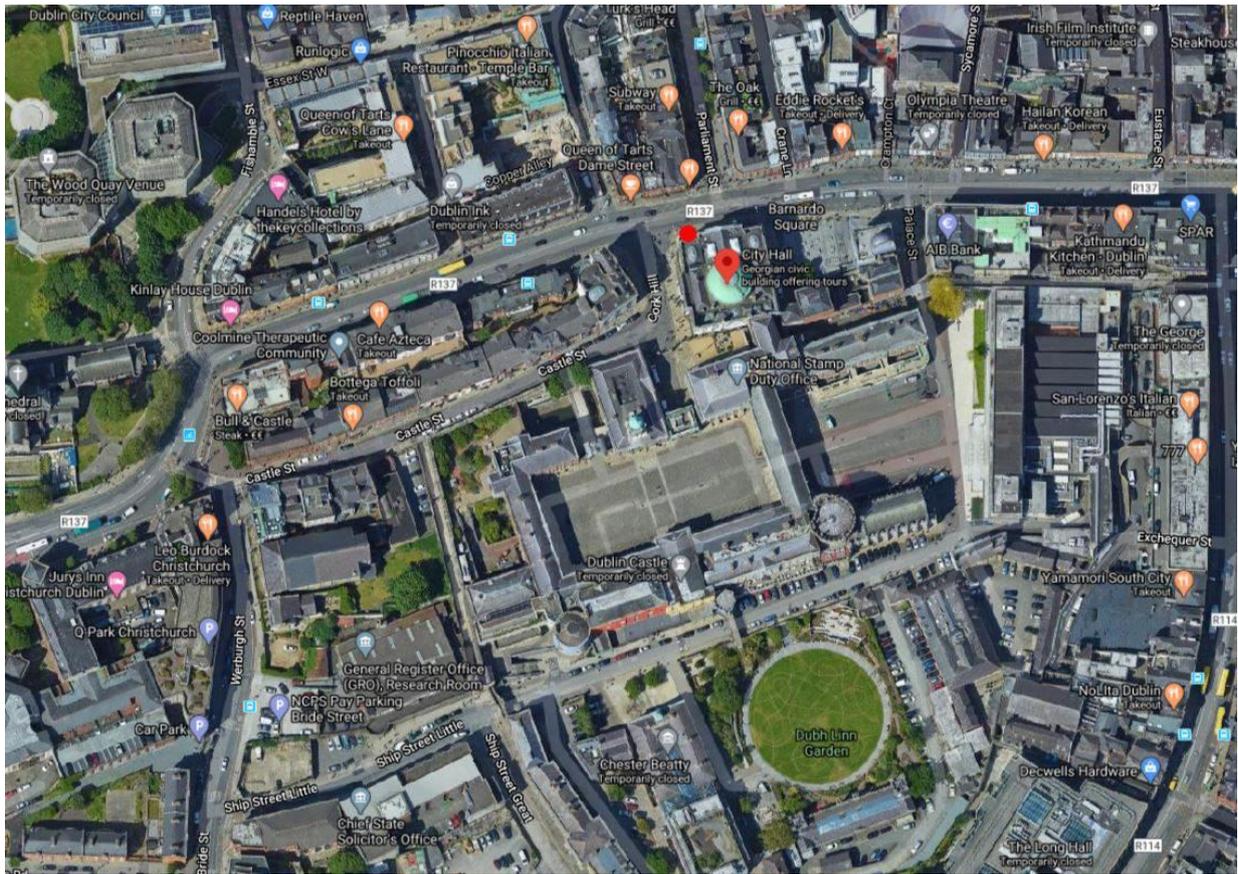
Rocque's map of Dublin, 1757, showing the future site of the Royal Exchange in front of the Dublin Castle complex on Cork Hill.



Dublin Civic Survey - Archaeology, 1925, with City Hall highlighted in blue, denoting 'civic archaeology', and positioned within the original city walls.



OpenStreetMap, June 2020



Google Satellite, June 2020.

PHOTOS

DRAWINGS

Appendix 4

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